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**MEETING OF THE DENVER LANGUAGE SCHOOL BOARD OF DIRECTORS**

**Tuesday, April 19 2016**

**Location: Denver Language School East Rm. 120**

**Time: 6:00 - 8:30 PM**

**Mission Statement – Achieve academic excellence and intercultural**

**competence through language immersion education**

**In Attendance:**Kenneth HoLisa PelosoBev Haddon   
Janine Erickson   
Carter Davidson   
Kate Blanas  
Kristy Fantz   
Josh Lin

**Absent**

Dan Baack

Matt Wagner

**Also In Attendance:**Lori Deacon – CFO   
Kathy Benzel – Principal   
Camilla Modesitt – Director of Development   
Anne Konieczny – PTA President-Elect (by phone) **Agenda:**

**6:10 PM - Call to Order**

**6:00 - 6:15 Public Comment**

(Contact Janine Erickson at [ericksonjanine@gmail.com](mailto:ericksonjanine@gmail.com))

You will have 3 minutes to comment.  
- no public comments

**6:10 - 6:30 Budget Update** (Lori and Kenneth)

- order of agenda changed to accommodate Lori’s schedule  
- gov’t gave us a $34k bonus that was unexpected – we got it at the end of March

- revenue is looking good   
- 730 total students for next year 2016-2017   
- budgets are due to DPS on June 1st

**6:31 - 6:45 Procedural votes** (Janine)

* Minutes from 4/5/16  
  - Lisa moves and Bev’s seconds, all present in favor
* Formalizing the minutes (Matt)  
  - Matt suggests we have the meeting minutes in a summary format vs. an outline   
  - this will help feed into the minutes
* Nomination of Board Chair for SY 2016-2016 – Carter Davidson  
  - Bev nominates, Kristy seconds, all present in favor
* Vice Chair for SY 2016-2017 – Kate Blanas  
  - Lisa nominates, Kenneth seconds, all present in favor
* Nomination of New Board member Rebecca Rogers   
  - Kate nominates Rebecca Rogers as a new board member, Bev seconds, all present in favor
* Nomination of Rebecca Rogers as Treasurer   
  - Bev nominates, Kate seconds, all present in favor
* 2016-2017 School Year Calendar (Kathy)  
  - Lisa nominates to approve calendar, Kate seconds, all present in favor

**6:50 - 7:00 Board Nomination and Selection Process** (Lisa and Kate)

* Outstanding Comments and Discussion
* Composition – List of positions available (ex. Facilities -2, secretary -1)
* Skill set
* Private vs. Public vote for new and renewing members
* Neighborhood representation on Board
* Background Check  
  - DLS will contact the front office (Taylor) and have them process the background checks
* Vote on Nomination and Revised Selection Package will take place when we approve amended Bylaws

**7:15 - 7:30 Facilities** (Carter and Kenneth)  
- Carter is meeting with various real estate professionals and working with the neighborhood on gaining a letter of support

**7:30 - 7:31 Bond Update** (Kenneth and Kristy)  
- Kenneth will email out an update of the Capacity and Quality Learning Environments Sub-Committee Meeting #4 for the bond

**7:30 - 7:45 SAC Report** (Kate)  
- shared the SY 2014-2015 SOPA/ELLOPA results   
- Kathy recommended we review the SAC responsibilities and compare to the board’s responsibilities

**7:45 - 8:00 Principal’s Report** (Kathy)

* Recognition of Anne Davis for the work she has done on facilities
* Kathy shared her principal’s report for review

**8:00 - 8:10 Development Report** (Beverly)

* Confirm consensus on Short and Long Term Facilities/Fundraising Goals
* Vote on Development Strategic Plan  
  - Amanda has joined the development committee (DTAC) along with Lisa and Camilla
* Vote on Development Metrics  
  - Kristy makes a motion to approve plan, Kate seconds, all present in favor

**8:10 - 8:15 Bylaws Review** (Matt & Josh)  
- Lisa will help Josh to finish bylaws review

**8:15 – 8:25 PTA Report** (Elizabeth)  
- President –Elect Anne Konieczny dialed in via phone   
- 165 kindles grades 1-4, 45 kindles for grade 5 – currently being ordered   
- matching funds for teacher leadership program  
- May 22nd – kickball tournament   
- PTA coffee April 29th

**8:25 – 8:30** **Future Dates to schedule for the Board** (Janine)

* New Board Training dates, time, location (see attached)  
  - May 3rd from 5pm – 9pm
* Strategic Plan Retreat Date  
  - looking to July/August
* Principal’s Year End Review Meeting  
  - Move May 17th to May 24th
* Reminder of Board Call to approve minutes from today’s meeting: Monday 4/25 @5PM
* Recommended Doug Elanowitz as a new board member to head up facilities

**8:30 – Adjourn**- Kenneth moves to adjourn, Bev seconds, all present in favor